

# EDUCATION COUNCIL

## MINUTES OF THE MEETING HELD ON

Tuesday, January 21, 2014

13:00 Room C408

### Membership:

Jade Arignon

Amir Alavi

Amman Bhogal (a)

Sarah Bowers

Diane Bradley

Lynn Carter (Vice-Chair)

Patricia Cia

Kevin Craib (a)

Lane Trotter\*

Julia Denholm (a)

Charlotte French\*

Kathy Hanson

Margaret Heldman

Ian Humphreys

Darrell Kean

Gerda Krause (Chair)

Julie Longo

Bradley O'Hara

Christine Peterson\*

Lyndon Salas

Tomo Tanaka

Gigi Tsui

Gayleen Wren

**Guests:** Kelly Sveinson

**Regrets:** K Craib, J Denholm

**Minutes:** Susan Smith\*

\*non-voting

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### 1. CALL TO ORDER/WELCOME

The meeting was called to order at 1300 hours. G Krause introduced President Lane Trotter and guest Kelly Sveinson, who attended on behalf of J Denholm.

### 2. APPROVAL OF AGENDA

The agenda was approved by consensus.

### 3. APPROVAL OF MINUTES

**IT WAS MOVED** by D Kean, seconded by B O'Hara that the minutes of the Education Council meeting held November 19, 2013 be approved.

**MOTION CARRIED**

### 4. CURRICULUM

#### A) MATHEMATICS and STATISTICS

##### a. Program Change

##### i) Associate of Science Degree in Mathematics

Proposed revisions will update requirements to improve university transferability. Rarely-offered courses are deleted from the curriculum, elective options are clarified and information regarding specific requirements for transfer to UBC and SFU has been updated.

**IT WAS MOVED** by M Heldman, seconded by L Carter that the proposed changes in the *Associate of Science Degree in Mathematics* be approved by Education Council.

**MOTION CARRIED**

## **B) PROFESSIONAL PHOTO-IMAGING**

### **a. Program Change**

- i) Professional Photo-Imaging program

The proposal would change the name of the program to “*Professional Photography*”, effective for the fall 2014 semester. It was noted that the current title was coined when photography was transitioning from film to digital imaging, and the title reflected the hybrid nature of the workflow at that time. However the current industry norm is to refer to the process as “photography” regardless of the workflow. The proposal to rename the program is supported by the program’s advisory committee.

**IT WAS MOVED** by T Tanaka, seconded J Longo that the proposal to rename the Professional Photo-Imaging program as “*Professional Photography*” be approved by Education Council.

**MOTION CARRIED**

### **b. Course Changes**

- i) PHOT 1118 – Principles of Photo-Imaging I
- ii) PHOT 1128 – Applied Photo-Imaging Techniques I
- iii) PHOT 1180 – Photo-Imaging Explorations I
- iv) PHOT1215 – Quality Control
- v) PHOT 1218 – Principles of Photo-Imaging II
- vi) PHOT 1228 – Applied Photo-Imaging Techniques II
- vii) PHOT 1248 – Introduction to Computer Imaging
- viii) PHOT 1280 – Photo-Imaging Explorations II
- ix) PHOT 2328 – Colour Technology I
- x) PHOT 2338 – Applied Photo-Imaging Techniques III
- xi) PHOT 2348 – Advanced Computer Imaging
- xii) PHOT 2380 – Photo-Imaging Explorations III
- xiii) PHOT 2418 – Professional Issues
- xiv) PHOT 2428 – Colour Technology II
- xv) PHOT 2480 – Photo-Imaging Explorations IV

The course changes were presented as one package. Course titles would be changed to correspond to the change of the program’s name from “Professional Photo-Imaging” to “*Professional Photography*”. In addition, some course content would be moved between courses to improve timing of certain subjects, and calendar descriptions are updated accordingly.

**IT WAS MOVED** by T Tanaka, seconded S Bowers that the revisions in *PHOT 1118, 1128, 1180, 1215, 1218, 1228, 1248, 1280, 2328, 2338, 2348, 2380, 2418, 2428* and *2480* be approved by Education Council.

**MOTION CARRIED**

## **C) FINE ARTS**

### **a. Program Change**

- i) Diploma in Fine Arts

This proposal would add previously approved and transferable courses, including ENGL 1100, FINA 2115, 2151, 2261, 2172, 2272, to the list of eligible courses for the diploma curriculum.

**IT WAS MOVED** by T Tanaka, seconded by B O’Hara that the proposed revision in the *Diploma in Fine Arts* be approved by Education Council.

**MOTION CARRIED**

## **D) ECONOMICS**

### **a. Course Changes**

- i) ECON 2210 – Money and Banking

D Kean noted that the minimum “C” prerequisite grade requirement in this course is inconsistent with all other comparable 2<sup>nd</sup> year Economics courses, which require students to have achieved a minimum of “C-” in the prerequisite courses. The proposal will change the prerequisite to “*ECON 1220 and 1221 with a minimum “C-” grade*.” This change will reduce the number of overrides, and make it clearer for students to know whether they have met the prerequisite coursework.

**IT WAS MOVED** by D Kean, seconded L Carter that the prerequisite change in *ECON 2210 – Money and Banking* be approved by Education Council.

**MOTION CARRIED**

ii) *ECON 2298 – The Economics of Capital Assets and Project Evaluation*

The proposed prerequisite change will ensure students have the higher level of skills needed for this course by adding four Math courses as alternatives to the existing Math prerequisites, which is consistent with the requirements of a comparable Economics course, and those of UBC.

**IT WAS MOVED** by D Kean, seconded D Bradley, that the proposal to change the prerequisite for *ECON 2298* to “*A minimum grade of “C” in both ECON 1220 and 1221; and a minimum grade of “C” in MATH 1153, 1171, 1173, 1174, 1253, 1271, 1273 or 1274*” be approved by Education Council.

**MOTION CARRIED**

**E) HEALTH SCIENCES**

**a. Program Change**

i) Associate of Science Degree in Health Sciences

To meet SFU’s requirement for an introductory genetics course in its BSc in Health Sciences, the program will add *BIOL 2330* to its list of required courses.

**IT WAS MOVED** by D Bradley, seconded by G Wren, that the revised curriculum in the *Associate of Science Degree in Health Sciences* be approved by Education Council.

**MOTION CARRIED**

**F) ENGLISH**

**a. Course Changes**

i) ENGL 1120 – ACCESS Langara II

ii) ENGL 1121 – Reading and Writing Skills

In both proposals, language in the calendar descriptions is revised to clarify that ENGL 1120 and ENGL 1121 are remedial courses and do not carry credit that can normally be used for transfer to other institutions, or toward a Langara credential, except the Access Langara Citation, which requires ENGL 1120.

**IT WAS MOVED** by J Longo, seconded by S Bowers that the calendar description revisions for *ENGL 1120* and *ENGL 1121* be approved by Education Council.

**MOTION CARRIED**

**G) NUTRITION & FOOD SERVICE MANAGEMENT**

**a. Course Changes**

i) FSRV 2429 – Food Service Management

Proposed changes include renaming the course *Food Service Management Practicum*, revising the prerequisites so that students have better opportunities to take the required ENGL and CMNS courses, deletion of the prerequisite ENGL 1140, which is no longer offered, and revision of the course description to include the requirement for Food Safe Level II certification.

**IT WAS MOVED** by G Wren, seconded by D Kean that the proposed revisions in *FSRV 2429 – Food Service Management* be approved by Education Council.

**MOTION CARRIED**

- ii) FSRV 2329 – Food Service Supervision Practicum
- iii) FSRV 2529 – Food Service Supervision - Final Practicum

In both courses, prerequisite and calendar descriptions are revised to reflect the requirement for Food Safe II certification, which students are to have completed with the prerequisite FSRV 2429.

**IT WAS MOVED** by G Wren, seconded by L Carter that the proposed revisions in *FSRV 2329 – Food Service Supervision Practicum* and *FSRV 2529 – Food Service Supervision – Final Practicum* be approved by Education Council.

**MOTION CARRIED**

## **H) ABORIGINAL STUDIES**

### **a. Program Change**

- i) Associate of Arts in Aboriginal Studies
- ii) Diploma in Arts and Science (Aboriginal Studies)

In both proposals, information is provided in the curriculum notes to ensure students are aware of the English requirements for transfer to UBC.

**IT WAS MOVED** by G Wren, seconded L Carter that the program revisions in the *Associate of Arts in Aboriginal Studies* and the *Diploma in Arts and Science (Aboriginal Studies)* be approved by Education Council.

**MOTION CARRIED**

### **b. Course Changes**

- i) ABST 1104 – Canadian Indian Policy

It was noted that the current course title is not fully descriptive or appropriate for the range of policies covered by this course.

**IT WAS MOVED** by G Wren, seconded by B O’Hara that the proposal to change the course title for ABST 1104 to *Canadian Aboriginal Policy* be approved by Education Council.

**MOTION CARRIED**

- ii) ABST 2100 – Aboriginal Community – Applied Research
- iii) ABST 2101 – Aboriginal Community – Directed Readings

In both proposals, prerequisites are updated to reflect current offerings, as follows: “*Prerequisite(s): ABST 1100, 1102, 1104, 1115, and 1116.*”

**IT WAS MOVED** by G Wren, seconded L Carter that the prerequisite revisions in the *ABST 2100 – Aboriginal Community – Applied Research* and *ABST 2101 – Aboriginal Community – Directed Readings* be approved by Education Council.

**MOTION CARRIED**

**5. Other Business**

**A) POLICY Revision: F1005 Assessment of Academic Progress**

D Kean noted that a motion passed at the September 17, 2013 meeting of Education Council had referred the draft policy back to the working committee to address specific concerns regarding language, particularly in Section 3.3, and that this had now been done. This policy will replace VCC Policy 6.3.1.5. Instructor Assessment of Student Progress.

**IT WAS MOVED** by D Kean, seconded by J Longo that the revised *Policy F1005 Assessment of Academic Progress* be approved by Education Council.

**MOTION CARRIED**

**6. For Information**

**A) APPLIED PLANNING**

**a. Program Change**

**i) Applied Planning Program**

G Krause reported that although the Education Council meeting scheduled on December 16, 2013 had been cancelled, an online vote was taken on a proposal for the Applied Planning program to revise admission requirements to include the full range of English proficiency tests, and to add the requirement that applicants submit a letter of intent regarding their goals and interest in the Applied Planning program. The vote was concluded at 1300 hours on Tuesday, December 17, 2013 in favour of the proposal.

**7. ADJOURNMENT**

The meeting was adjourned at 1339 hours.